

Volunteer mission: administrative support

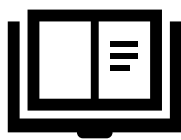
Objective of the volunteer mission:

To assist individuals in drafting administrative, personal or professional documents, facilitating their access to rights and information.

- Very good command of written English
- Ability to listen, rephrase and exercise discretion
- Pedagogical skills and empathy
- Knowledge of administrative procedures (a plus)



Localité



Soutien



Niveaux



Personne de contact

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Rejoignez notre équipe de bénévoles !